

# **Aylesford Parish Council**

## **Policy & Resources Committee**

### **Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 5 August 2025**

**Present:** Councillor Mrs Gadd (Chair) and Councillors, Miss Anderson, Mrs Eves, Gledhill, Ludlow, Rillie, Sharp, Shelley, Sullivan and Smith.  
Melanie Randall (Clerk of the Council)

**Also Present:** One member of the public

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#### **1. Apologies for Absence**

Apologies for Absence from Councillors Balcombe, Fuller and Ms Oyewusi were received, and the reasons for absence agreed.

#### **2. Declarations of Interest**

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### **3. Minutes of the last meeting held on 1 July 2025**

It was **Agreed** that the Minutes from the meeting held on 1 July 2025 be approved as a correct record and be signed.

#### **4. Any Matters Arising from the last Minutes**

There were no matters arising.

#### **5. Accounts for Payment**

The Council considered the Payment Schedule attached to the Agenda and Councillor Mrs Gadd proposed and Councillor Shelley seconded and it was **Resolved** that 20 payments totalling £13,179.17 be made.

#### **6. Finance Advisory Sub Committee**

It was **Agreed** to note the minutes of the meeting held on 1 July 2025.

## **7. KALC and TMBC Parish Partnership Panel Meetings**

It was **Agreed** to note the Notes produced by Councillor Shelley from the Extraordinary Meeting held on 17 July 2025. The official minutes will follow from KALC in due course.

The Clerk was asked to enquire with TMBC if there is a list of TPO trees in the Parish and if so could we have it. **Noted**

## **8. Council Vacancies**

The current vacancies where the Parish Council can co-opt are

Eccles – 1

Aylesford South – 2

Walderslade – 1

**Noted**

The Clerk advised members two applications had been received, one for Eccles and one for Walderslade. As they were received after the agendas had been sent out, they will both be on the next agenda of this committee on 2<sup>nd</sup> September for consideration.

**Noted**

## **9. S101 Delegated Authority – Committee Membership**

The Clerk explained that a maximum of 5 members can be on this committee, with the current members being the Chair and Vice Chair, and Councillors Smith and Shelley.

It was **Resolved** that Councillor Sharp will be added.

**Closed**

## **10. Banking Arrangements**

It was **Resolved** that the following banking arrangements will be applied to the Councils accounts.

**Metro Bank** – The Clerk, Councillors Sullivan and Shelley to remain with online access. Councillor Gledhill to remain as a signatory. To add Councillor Mrs Eves and Councillor Smith for online access.

**Nationwide** – The Clerk, Councillors Balcombe, Gledhill and Shelley to remain. No changes.

**Cambridge & Counties** – The Clerk and Councillors Sullivan and Balcombe to remain. No changes.

**Closed**

## 11. Chairmans Chain

The Clerk advised the Committee that the established practice of Aylesford Parish Council is to engrave a Councillor's name on the Chairman's Chain upon completion of a full term of office. A term is defined as one year, running from one Annual Meeting to the next. Where a Councillor serves multiple consecutive terms, the total period served is engraved.

Members were asked to consider whether to continue with this established practice or to make an exception by adding the name of the previous Chair, who served for a period of 7 weeks.

Following discussion, it was proposed that the name not be added to the Chairman's Chain, on the basis that the Councillor had not completed a full term.

A vote was taken by show of hands in accordance with Standing Orders:

- **In favour:** 8
- **Against:** 2

The proposal was therefore **carried**.

**Closed**

## 12. Retrospective permission sought from the Aylesford Bulls Rugby Club

The Chair clarified that this was a retrospective application from the Rugby Club for permission to allow 'We Buy Any Car' to operate from their premises. It was noted that the omission to seek prior consent from the Parish Council was an unintentional oversight by the Club.

The Rugby Club is now formally seeking the Council's approval for this arrangement, which provides a source of supplementary income to help meet the Club's ongoing operational and maintenance costs. It was also noted that the presence of 'We Buy Any Car' on site has caused minimal disruption to regular users and the wider community.

It was **Resolved** to approve the request.

**Closed**

## 13. Any Other Correspondence

A member of the public was in attendance. At the invitation of the Chair, he addressed the meeting and stated that he had lived in the Parish for 19 years. He wished to express his appreciation to the Councillors and staff for their work and dedication for the good of the Parish.

## 14. Duration of Meeting

7:26pm to 7:46pm